

Requesting Evaluation Packets from the OPSA Med/Dent Portal

The "Request to Send" tab will appear on May 21, 2025

Each application will have a process, outlined below, for requesting letters, but in all cases, when asked for the contact information, use the following:

Mrs. Dionne Thomas
209 Koldus Bldg.
Texas A&M University
979-847-8938
opsa-portal@tamu.edu

TMDSAS- Choose "Health Professions Committee Packet". After submitting ***and paying for*** your TMDSAS application, log into the OPSA Portal and choose the Request to Send tab. Open the Request to Send form, fill it out, save it, and upload the saved form. Be certain to include your TMDSAS ID number.

AMCAS- Choose "Letter Packet" option, and use the contact information above to have AMCAS send the letter request. When you save the contact information in AMCAS, an email will be sent to the OPSA Portal providing a link to upload your packet.

AACOMAS- When completing the evaluation request waive your right of access to the letters. When you save the contact information in AACOMAS, an email will be sent to the OPSA Portal providing us with a link to upload your packet. You will need to include a separate evaluator request for a letter from a DO through the AACOMAS application unless one of your first three letters in the OPSA Portal was from a DO because some programs require a DO letter.

****AACOMAS requires a "due date," use Sept 1 or the application due date as a placeholder to get through the process. OPSA will not wait until the "due date" to send--we will continue processing request in the order received.**

AADSAS- When completing the evaluation request in this application waive your right of access to the letters. When you save the contact information in AADSAS, an email will be sent to the OPSA Portal providing a link to upload your packet.

NOTES:

1. You cannot request your evaluation packet until your OPSA Portal File is complete. To be complete, you must have three approved letters and you must have completed your requirements. If you feel your file is complete, but it is not marked complete, please email opsa-portal@tamu.edu.
2. Except for MD/PhD or similar combined programs, your OPSA Health Professions Packet will contain the first three letters we received in your Portal.